

Renewals

All materials belonging to our library can be renewed twice unless there is a request pending.

Inter-loaned material from inside our system may be renewed once unless the loaning library does not allow it or a hold is pending on the item. Inter-library Loan materials from outside our system are not renewable.

Rental items such as DVDs may **not** be renewed.

Materials may be renewed in person, online or using the automated telephone system.

TO RENEW ONLINE:

www.trenton.lib.mi.us

Click on Renew Materials Link

Enter your library card no spaces enter your pin [default pins are set as 1234 or changeme]; select the items you wish to renew by checking the boxes, click renew items.

TO RENEW USING THE AUTOMATIVE SYSTEM:

Dial: 1-888-672-8983

You must have a numeric PIN to use this system. Default pin is 1234

TO RENEW BY CALLING THE LIBRARY:

Call 734-676-9777 , have your library card ready so we can assist you.

Programming the Library offers throughout the year.

Adult Computer Classes
Adult Book Discussion Group
Free Speaker Series
Free Saturday Family Movies
Teen Programs
Young Adult Council [YAC]
Preschool Story Time
Toddler Story Time
Juvenile Summer Reading Program
Teen Summer Reading Program
Adult Summer Reading Program
Friends of the Library
Book Sale
Trenton Historical Society
Assistance



Trenton Veterans Memorial Library
2790 Westfield
Trenton MI 48183
734-676-9777

Trenton Veterans Memorial Library

Serving the cities of Trenton, Woodhaven, Brownstown, Grosse Ile and Gibraltar



Library Card User Guide

The smartest card available!

Monday – Thursday

10:00 AM—9:00 PM

Friday – Saturday

10:00 AM - 6:00 PM

Sunday

1:00 PM -5:00 PM

Computers/Internet always close 15 minutes prior to closing.

www.trenton.lib.mi.us

THE TRENTON VETERANS MEMORIAL LIBRARY ENRICHES THE QUALITY OF LIFE FOR ALL RESIDENTS BY PROVIDING FREE ACCESS TO INFORMATIONAL, EDUCATIONAL AND RECREATIONAL RESOURCES.

Fines

Adult Materials \$.20 / Day - Max : \$5.00
Teen Materials \$.20 / Day - Max : \$5.00
Juvenile Materials \$.10 / Day - Max : \$2.00
Magazines \$.20 / Day - Max : \$2.00
Compact Discs [CD's] \$.20 / Day - Max :
\$5.00
DVD \$1.00 / Day - Max : \$10.00
Software [Cd-Roms] \$.50 /Day - Max : \$10.00

Lost Library Card \$2.00
Damaged Cases—\$2.00

Inter library loan , holds requests, which have
been processed but not picked up by a patron
\$.50 / Item

Item Limits

We have check out limits per card on
the following items:

- Adult Music CD's --- limit of 10
- Juvenile Music CD's --- Limit of 5
- DVD ---- Limit of 5
- Nonfiction titles [Adult & Juvenile]
on one subject ---- Limit of 3

Faxing

\$1.00 a page, outgoing only.

Loan Periods

Adult Fiction and Nonfiction ---- 3 Weeks
Juvenile Fiction and Nonfiction --- 3 Weeks
Books on CD and Books on Tape --- 3 Weeks
Adult Rental Books --- \$.10 / Day
Circulating Encyclopedia---- 1 Week
Juvenile and Adult Music CD's--- 3 Week
Juvenile Media Kit --- 1 Week
Juvenile CD- Roms --- 1 Week
Free Juvenile VHS Tapes ---- 1 Week
Free Adult VHS Tapes ---- 1 Week
Rental VHS / DVD---3 Days

Rental DVDs

There is a five item limit per card and a charge of
\$1.00 per item for 3 days for all DVD's, this \$1.00
rental fee applies to all DVD's checked out at the
Trenton Veterans Memorial Library interloaned
or otherwise.

Interloaned DVDS may have different loan
periods then the Trenton Veterans Memorial
Library DVDS but the \$1.00 rental fee still applies.

Parent/Caregivers who wish for their minor not
to be able to have access to DVD items they must
notify a library staff member.

DVD's have the following ratings and can be
checked out to patrons as long as they are age
appropriate.

Ratings:

G – All Patrons
P – Ages 13 -17
R- 18 and Over
N- 18 and Over

Library Cards

Patrons over the age of 18 must present one of
the following to obtain a card:

A driver's license with a current address
Tax bill, mortgage papers or a lease agreement
with the new address

Patron under the age of 18 must have a parent
or legal guardian to apply for
borrowing privileges.

With your library card you will have borrowing
privileges of most circulating materials
in the library.

Your library card will also give you access to the
Internet, Microsoft Word,
Excel and Power Point.

The library has a separate computer policy for
using our public computers. When signing on
to the computer you will be prompted to read
and accept the policy.

**Children under the age of 12 will not be
allowed to use the computer without adult
supervision the entire time.**

Children over 12 will have access to the filtered
youth computers with parent/legal guardians
consent.