

DISPLAY CASE - CONDITIONS OF ASSIGNMENT

All requests for use of the display case must be presented, in writing, to the Library Director at least 60 days prior to assignment.

1. All requests must include proof of nonprofit status.
2. All requests must include declaration of purpose of display and detailed description of its contents.
3. All requests must include a statement assignee accepts display will include no advertising, no selling of products, and no phone numbers.
4. Display case is accessible only from the Library Local History Room, which is nonpublic, and can be locked. Still all responsibility for theft or damage to contents must be borne by the assignee. Library does not carry insurance on, and is not responsible for items owned by the Exhibitor.
5. Assignment is limited to: from the first day of the assigned month to the last day of the same. Access will be by appointment at the convenience of the staff.
6. Erection and dismantling of the display are solely the responsibility of the assignee. Staff will help with signs, etc., if asked and time permits.
7. Assignee must supply all props, backgrounds, fasteners, display tools, etc. No tape or nails are permitted on the wood walls.
8. Business cards or flyers pertinent to the display will be accepted for distribution at the discretion of the Library Director.

DISPLAY CASE EXHIBIT RELEASE

I, the undersigned, hereby lend the following works of art or other material to the Trenton Veterans Memorial Library for exhibit purposes only. In consideration of the privilege of exhibiting them in the Library, I hereby release said Library from responsibility for loss, damage, or destruction while they are in the possession of the Library.

Exhibition to be held in the _____

During _____

Description of materials loaned _____

Signature _____ Date _____

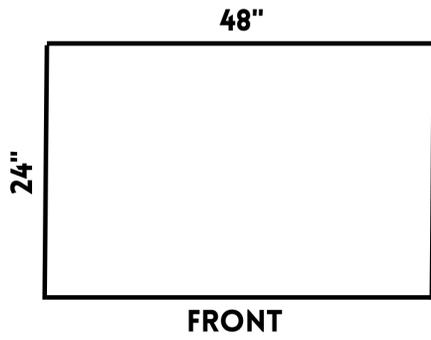
Permanent Address _____ Telephone _____



2790 WESTFIELD RD
TRENTON, MI 48183
734-676-9777
TPUBLICLIBRARY@TRENTON-MI.COM

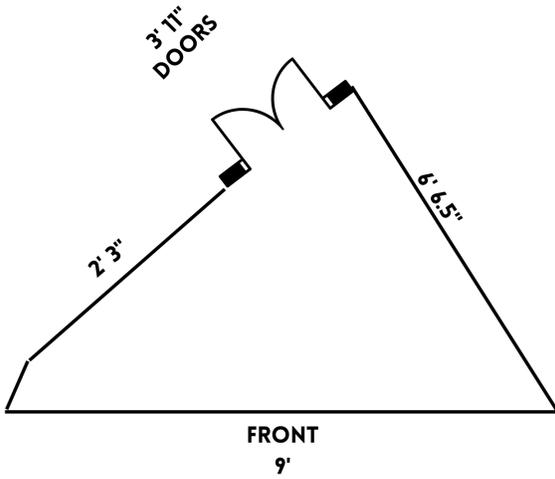
Small Display Case

5' 10" HIGH



Large Display Case

5' 10" HIGH



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